



Name _____ Date _____

Address: _____ City, State _____ Zip _____

Position Desired _____ Salary Requirements _____

How did you learn about us? _____ Have You Applied Before _____

Telephone Number (_____) _____ Alternate number (_____) _____

Email Address _____

Employment Eligibility

Are you a citizen of the U.S.? Yes / No	Are you 16 years of age or older? Yes / No
If not, do you have legal right to work in the U.S.? Yes / No	If not, please specify age _____
Do you speak or read any languages fluently besides English? Yes / No If yes, which one(s) _____	Have you ever been convicted of a felony crime? Yes / No Are there any criminal charges pending against you? Yes / No
Background testing is an employment requirement. I understand that if I am offered a position, a background test will be required. Signature _____	Drug-Free Screening is an employment requirement. I understand that if I am offered a position, drug screening will be required prior to my employment. Signature _____

Education

Education	Name of School	City/State	Degree / Major Earned
High School			
College / University			
Graduate School			
Trade School			

Military

Branch	From - To	Rank at Discharge	Type of Discharge	Other Than Honorable? Explain.

Employment History

Employment Dates	Employers Name & Address	Position / Job Duties	Reason for leaving:
			Reason for leaving:
			Reason for leaving:
			Reason for leaving:

Is any information relative to change in name, use of an assumed name, maiden name, or nickname necessary to check your work record or background information? Yes No If yes, please provide other names.

Do you authorize us to contact your previous and present employer for reference prior to employment with this business? Yes / No

Authorized signature: _____ Date: _____

Is there anything else you would like us to know about you?

Please list two **professional** references.

Name	Relationship	Company	Phone Number

Applicant's Affidavit:

I certify that the information contained in this application is correct to the best of my knowledge. I authorize investigation of all matters contained in this application and agree that any misleading or false statements would be cause for rejection of this application or would be sufficient cause for dismissal after employment begins. I understand that employment is contingent upon the receipt of negative drug screening results, background check, and satisfactory work references by 1820 Coffee House, LLC. I further understand that my continued employment will be based on my satisfactory performance and the satisfactory completion of the Benefits Waiting period of employment.

_____ Signature _____ Date

----- **Do Not Write Below This Line** -----

Called for interview: _____ Interview scheduled: _____ arrived: _____

Interviewed By: _____ Date: _____ FT PT (hrs : _____)

Scheduling restraints: _____

Remarks: _____
